

CHAPTER CHARTER
BUSINESS PROFESSIONALS OF AMERICA,
BANDERA HIGH SCHOOL

With the identification of business and office occupations as an area of career/technical education, it has become necessary to provide student group experience for students enrolled in business education programs. Leadership development through student groups can be effective in strengthening career/technical education for business and office occupations. It is deemed essential that:

- There be established a career/technical student group to serve the needs of those students enrolled in initial, refresher, or upgrading business and/or office education programs.
- This organization must be an integral part of the career/technical education curriculum-preparing students for business and office occupations.
- This organizational pattern facilitates the use of existing student groups as an integral part of the education pattern for business and office occupations as established in law and regulation.
- This organization provides a means for individual state groups to participate as members of a national student group serving the career/technical educational needs of students enrolled in business and office occupations.

ARTICLE I – NAME

The name of this organization shall be "Business Professionals of America, Bandera High School Chapter" and shall be associated with the Texas Association and the Secondary Division of the National Organization.

ARTICLE II - PURPOSE

The purposes of this organization are:

- To provide opportunities for chapter members in leadership and development.
- To unite in a common professional bond without regard to race, creed, gender, or national origin of students enrolled in classes with business employment as their objective.
- To develop leadership abilities through participating in career/technical education, civic, recreational, and social activities.
- To assist students in establishing realistic employment objectives.
- To create enthusiasm for learning.
- To promote high standards in ethics, workmanship, and scholarship.

- To develop the ability of students to plan together, organize, and carry out worthy activities and projects through the use of the democratic process.
- To foster an understanding of the functions of labor, entrepreneurial, and management organizations in the American free enterprise system.
- To develop competent, aggressive leaders in business education.
- To develop and strengthen members' confidence in themselves and their work.
- To provide satisfactory social and recreational activities.
- To foster practical application of business educational skills through competition.

ARTICLE III – ORGANIZATION

Section 1: Business Professionals of America, Bandera High School Chapter is an organization operating in accordance with a charter granted by the Texas Association, which is granted a charter by Business Professionals of America, Inc.

Section 2: The administration of Business Professionals of America, Bandera High School Chapter will be vested in David Cairns.

Section 3: The Business Professionals of America, Bandera High School Chapter, will have officers who will be elected by the membership body. The officers, through the chapter president, will make recommendations to the advisor with respect to the welfare of the Business Professionals of America, Bandera High School Chapter. Officer candidates will be students who have successfully completed one course in the Information Technology program.

ARTICLE IV – MEMBERSHIP

Membership in the Business Professionals of America, Bandera High School Chapter shall consist of any student from Bandera High School enrolled in the Information Technology Tech Prep education program as approved by the State of Texas. Each member must pay dues as established by the local, state, and national association; and will be eligible to hold office, participate in award programs, serve as a delegate to state and national meetings, or to otherwise represent their chapter in state and/or national Business Professionals of America affairs.

ARTICLE V - VOTING

Local members of Business Professionals of America, Bandera High School Chapter shall exercise their voting privilege through voting delegates at conferences. The allocation of the voting delegates from each chapter to the state and national association will be determined each year by the respective associations.

ARTICLE VI – OFFICERS

Officers of the Bandera High School Chapter shall be elected by the membership body. Officer positions shall consist of a president, vice-president, secretary, treasurer,

parliamentarian, and historian/ambassador. Officers are elected to one term and shall continue to hold office until graduation, removal from the program, or removal from office by the membership.

ARTICLE VII – MEETINGS

Regular meetings of the Bandera High School Chapter will be held during designated meeting times at the discretion of the advisor or as needed. Special meetings may be called at the request of the President.

ARTICLE VIII -ADVISORS

The teachers in the business department will serve as the advisor(s) of the Business Professionals of America, Bandera High School Chapter. However, an alternative advisor may be appointed as deemed necessary by the school administration.

ARTICLE IX – FINANCES

The Business Professionals of America, Bandera High School Chapter is responsible for submitting dues to the appropriate designee by the designated deadline(s) dues according to the number of individual members claimed.

ARTICLE X – EMBLEM AND COLORS

Section 1: Official colors are navy blue, tan, and red.

Section 2: The official Business Professionals of America emblem is the shield which represents the aims and objectives of the organization.

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CONSTITUTION

PREAMBLE

With the identification of business, information technology, and office occupations as an area of career and technical education, it has become necessary to provide a student group experience for students enrolled in business education programs. Leadership development through student groups can be effective in strengthening career and technical education for business, information technology, and office occupations.

It is deemed essential that:

1. There be established a career and technical student group to serve the needs of those students enrolled in initial, refresher, or upgrading & business, information technology, and/or office education programs.
2. This organization is an integral part of the career and technical education curriculum preparing students for business, information technology, and office occupations .
3. The organizational pattern facilitates the use of existing student groups as an integral part of the education pattern for business, information technology and office occupations as established in law and regulation.
4. This organization provides a means for individual state groups to participate as members of a national student group serving the career and technical educational needs of students enrolled in business, information technology, and office occupations.

ARTICLE I • NAME

The name of this organization shall be Business Professionals of America, Bandera High School Chapter and shall be associated with the Texas Association and Secondary Division of the national organization.

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ARTICLE II - PURPOSE

The purposes of this organization are:

1. To provide opportunities for chapter members in leadership and development.
2. To unite in a common professional bond without regard to race, creed, sex, or national origin of students enrolled in classes with business employment as their objective.
3. To develop leadership abilities through participation in career and technical education, civic, recreational, and social activities.
4. To assist students in establishing realistic employment objectives.
5. To create enthusiasm for learning.
6. To promote high standards in ethics, workmanship, and scholarship.
7. To develop the ability of students to plan together, or analyze, and carry out worthy activities and projects through the use of the democratic processes.
8. To foster an understanding of the functions of labor, entrepreneurial and management organizations in the American free enterprise system.
9. To develop competent, assertive leaders in business education.
10. To develop and strengthen members' confidence in themselves and their work.
11. To provide satisfactory social and recreational activities.
12. To foster practical application of business education skills through competition.

ARTICLE III - ORGANIZATION

Section 1: Business Professionals of America, Bandera High School Chapter is an organization operating in accordance with a charter granted by the Texas Association which is granted a charter by Business Professionals of America, Inc.

Section 2: The administration of Business Professionals of America, Bandera High School Chapter will be vested in the advisor(s), officers, school administration, or any combination of the aforementioned.

Section 3: The Business Professionals of America, Bandera High School Chapter will have officers who will be elected annually by the membership. The officers, through the chapter president, will make recommendations to the advisor with respect to the welfare of the Business Professionals of America, Bandera High School Chapter.

Section 4: The Bandera High School Chapter of Business Professionals of America follows ALL guidelines of the Texas U.I.L and other Bandera ISD. Board Policies and Bandera High School Chapter BPA Constitution and Bylaws.

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ARTICLE IV - MEMBERSHIP

Membership in the Business Professionals of America, Bandera High School Chapter shall consist of any student from Bandera High School enrolled in, or successfully completed a Career and Technical Education course as approved by the state of Texas. The member must pay dues as established by the local, state, and national association; and will be eligible to hold office, participate in award programs, serve as a delegate to state and national meetings, or to otherwise represent his/her chapter in state and/or national Business Professionals of America affairs.

ARTICLE V - VOTING

Local members of Business Professionals of America, Bandera High School Chapter shall exercise their voting privilege through voting delegates at conferences. The allocation of the voting delegates from each chapter to the state and national association will be determined in each year by the respective associations.

ARTICLE VI - OFFICERS

Officers of the Bandera High School Chapter shall be elected by majority vote of the membership. Officer positions shall consist of a president, vice president, secretary, treasurer, or any combination thereof as deemed necessary by the advisor(s). Officers elected one term shall continue to hold office until the election of officers the following term. The term of office shall be the official school calendar of each year.

ARTICLE VII - MEETINGS

Regular meetings of the Bandera High School Chapter will be held. Parliamentary procedure for all meetings will be governed by the current edition of Robert's Rules of Order, Newly Revised.

ARTICLE VIII - ADVISORS

The teacher or teacher/coordinator of each business education, information technology, and/or office education program will serve as the lead advisor of the Bandera High School Chapter. Additional advisors may be utilized that teach in a Career and Technical Education course as approved by the state of Texas.

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ARTICLE IX - FINANCES

Local associations will be responsible for local, state, and national dues according to the number of individual members claimed. The Bandera High School Chapter is also responsible for submitting dues to the appropriate designee by the designated deadline(s).

ARTICLE X- EMBLEM AND COLORS

Section 1: Colors are navy blue, tan, and red.

Section 2: The official Business Professionals of America emblem is the shield which represents the aims and objectives of the organization.

Section 3: The official Business Professionals of America Flag emphasizes the logo, tagline, and colors.

ARTICLE XI - AMENDMENTS

To amend this constitution, the proposed amendment must be presented in writing by the member proposing the amendment to the chapter president and chapter advisor at least ten days prior to the next regularly scheduled chapter meeting. The proposed amendment may be adopted by a two-thirds approval of the voting members.

ARTICLE XII- RULES, REGULATIONS, AND BYLAWS

The Bandera High School Chapter of Business Professionals of America will adopt such rules, regulations, and bylaws as are deemed necessary by the members and advisor(s) of Bandera High School and administration.

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BYLAWS

ARTICLE I- QUALIFICATIONS FOR STUDENT OFFICE

Section 1: Only paid, active members will be eligible for office in the Bandera High School Chapter.

Section 2: The Bandera High School Chapter officer candidates must recognize and commit **the** Bandera High School BPA activities take precedence over all related activities.

Section 3: The Bandera High School Chapter officer candidates cannot have failed any six weeks in the previous school year, unless approved by the advisor(s).

Section 4: The Bandera High School Chapter officer candidates must have no more than one major discipline referral filed in the past or current school year.

ARTICLE II - DUTIES OF STUDENT OFFICERS

Section 1: President- The duties of madam or mister president elect are to plan and lead chapter and officer meetings, oversee formed committees, take charge over other officers (make sure they have task complete etc.), make plans according to the needs of the chapter and perform other duties needed by chapter advisor(s).

Section 2: Vice President- The duties of the vice president elect are to oversee service projects (plan service project, contact people as needed, make sure all forms needed are given to chapter members and turned in to appropriate sponsor, and report information regarding to projects to the sponsors and president), take charge in president absence, and perform other duties needed by chapter advisor(s).

Section 3: Secretary- The duties of madam or mister secretary elect are to oversee important documents including registration papers etc., keep time and attendance at each meeting, file paperwork as needed by chapter sponsors, assist in making agenda for meeting and perform other duties needed by chapter advisor(s).

Section 4: Treasurer- The duties of madam or mister treasurer elect are to oversee fundraisers (help in the planning process, deal with documents as needed for that specific fundraiser and assist sponsors in record keeping of the fund), inform chapter of progress of fundraiser, prepare deposits and maintain accurate records, and perform other duties needed by chapter advisor(s).

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ARTICLE III - OFFICER DISMISSAL

Section 1:Bandera High School Officers may be dismissed from office for the current school year for any of the following reasons:

- a) Failure to fulfill officer duties.
- b) Miss two consecutive officer meetings.
- c) Miss two consecutive general meetings.
- d) Have a failing six weeks average in any course.
- e) Non-participation in BPA activities.
- f) Have a major discipline referral.
- g) Any other misconduct that breaks the BISD Extracurricular Code of Conduct approved by the BISD Board of Trustees.

ARTICLE IV - MEMBER DISCIPLINE

Bandera High School BPA members will adhere to the BISD Extracurricular Code of Conduct. If a student qualifies for state or national competition and breaks the BISD Extracurricular Code of Conduct approved by the BISD Board of Trustees then the student will forfeit the right to compete at state and/or national competition. If the infraction is before Regional competition, the student will combine the 30 percent with Academic UIL competition and be withheld from 30 percent of the meets.

ARTICLE V- DUES

The membership year shall be September 1 through August 31. Annual state and national dues shall be established by the state and national associations, respectively. It will be the responsibility of the local chapter for the submission of these dues within the deadline. Local dues may be established and handled locally.

ARTICLE VI- AMENDMENTS

To amend these bylaws, the proposed amendment must be presented in writing by a member to the chapter president and chapter advisor at least ten days prior to the next regularly scheduled chapter meeting. The proposed amendment must be considered at the next chapter meeting. The proposed amendment may be adopted by a majority approval of the voting members.

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