

MAILING ADDRESS  
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## **BANDERA INDEPENDENT SCHOOL DISTRICT**

### **CONFIDENTIALITY OF RECORDS AGREEMENT**

Pursuant to the Family Educational Rights and Privacy Act [“FERPA”] and Bandera Independent School district [“District”] policy, as an agent of the District, you have the right to review the student’s educational records or discuss with school personnel the content of educational records, without parental consent, as long as you have a legitimate educational interest in obtaining such information.

Also, pursuant to FERPA and District policy, as an agent of the District, the records that you create or information that you gather in connection with your work with a student may be disclosed to District personnel, without parental consent, as long as the school personnel to whom you disclose the educational interest” in a student’s records when they are working with the student; considering academic or disciplinary actions or a student’s individual education plan; statistical data; or investigating or evaluation programs.

“Educational records’ means those records; files, documents, and other materials that contain information directly related to a student and are maintained by the District or by a person acting for the District.

You are required to protect the confidentiality of personally identifiable information.

I have read and agree to protect the confidentiality of student’s educational records, as defined by FERPA and District policy.

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

*Bandera ISD: On Target to be the Best!*