

Constitution of Hill Country Elementary Student Council

Preamble

We the representatives of the student body of Hill Country Elementary, in order to form a unified organization to lead the students, establish communication with faculty and administration, and to create a more unified school do ordain this constitution of the Hill Country Elementary Student Council.

Article I

Name of Organization

The name of this organization shall be the Hill Country Elementary Student Council.

Article II

Purpose & Objectives

The purpose of this organization shall be to:

- increase awareness and involvement in Hill Country Elementary and its Student Council
- promote student welfare
- make HCE a better place

Article III

Membership/Elections

Membership will be by election and/or appointment.

- Elections will be held annually during the 2nd or 3rd week of September for the current school year.
- Each classroom teacher in fourth grade will nominate two students and each classroom teacher in fifth grade will nominate three students to be Student Council sponsors (nominees must meet specified criteria and must have given the teacher a letter of interest).
- Sponsors will make a ballot, and elections will be held in fourth through fifth grade to fill the open positions for each grade level.
- Membership will consist of 12 students in fifth grade and 8 students in fourth grade.

Once elected, members will remain in Student Council through fifth grade with the following exceptions:

- any member who has been placed on probation will be required to go through the election process for the following year
- any member who has not met the required expectations will be required to go through the election process for the following year

Article IV

Probation/Dismissal

Members will be placed on probation for the following offenses:

- a grade that is below 80 on a report card
- a conduct grade below satisfactory on a report card
- a referral to ISS
- two unexcused absences from meetings

Members will be removed from Student Council for the following offenses:

- second time placed on probation for any combination of offenses.
- a second referral to ISS
- while on probation (6 week period), member has a second offense

Article V

Officer Elections

Members wishing to run for an officer position must submit an application to a sponsor and go through a screening interview with the current officers to reduce the number of candidates to two per position. Candidates will give a speech at an assembly of second through fourth grade students. A copy of the speech with a designated proxy must be submitted to a sponsor two days prior to the assembly. Voting will take place after the speeches for each position. The candidates for President and Treasure must be in 5th grade during the year they will serve as officer and the candidates for Vice-President and Secretary must be in 4th or 5th grade during the year they will serve as officer.

Officer Duties and Responsibilities

President:

- Attend Officer meetings with sponsors and set agenda. Add student concerns to agenda if necessary.
- Call meeting to order and preside over meetings.
- Lead discussions.
- Lead voting.
- Vote only if there is a tie.

Vice-President:

- Fill in for the president if he/she is absent.
- Assist the president with activities.

Secretary:

- Take neat, careful notes during each meeting.
- Read the minutes from the previous meeting.
- Type minutes and place in Student Council binder.

- Write any letters that Student Council decides to send.

Treasurer:

- Keep a written record of Student Council money.
- Read current Student Council balance and any expenditures.

** All officers should learn the duties and responsibilities for each office, so they will be able to help out if someone is absent.

Officer Discipline/Dismissal

Officers are held to a higher standard of conduct and can be removed from office for the following offenses:

- Failure to perform his/her duties in a satisfactory manner.
- Referral to ISS at any time during the school year.
- An “N” or “U” in conduct on his/her report card.
- Failure to perform the extra-curricular duties for which he/she has volunteered.

Article VI

Use of Funds

Funds will be spent to accomplish the Student Council goals and objectives set forth in this constitution. Members must vote and the majority must approve all expenditures.

Article VII

Amendments

Members must vote and the majority must approve any amendments to this constitution.