

Bandera ISD

Pandemic Flu Action Plan (Infectious Disease Plan)

Action	Action Owner	Date of Completion	Next Step
Prevention: community meeting for input	Dir of Sp. Programs	9-30-09	Take input – meet with SHAC
Prevention: distribute H1N1 information to parents about major H1N1 flu recommendations	Dir of Sp. Programs	On-going	Provide info as available – web, hard copy, nurses’ letters, phone
Prevention: prepare action plan with SHAC committee	SHAC	11-11-09	Include in emergency op plan
Prevention: update cleaning/disinfecting schedule for campuses including high touch areas; also ample distribution of soap, towels, hand sanitizer	Custodial Supervisor Dir of Sp. Programs	9-1-09/ongoing	Make sure campus hand sanitizers are available
Prevention: plan for routine bus cleaning and fogging	Dir of Transport.	10-1-09/ongoing	
Prevention: maintain good hygiene curriculum & practice	Nurses	On-going	Reinforce hygiene on campuses with students and staff
Communication: campus nurses train staff (prof & auxillary)	Nurses	11-1-09 (all staff)	
Communication: prepare parents for H1N1 school clinics	Nurses	12-15-09	Collaborate with TX Dept of Health on community vac clinics
Communication: communication to principals about decreased staff ratio plans and bridged instruction over school closure; update plan for support services at CO	Dir of Sp. Programs	Principals Meeting 10-8-09	Advise of space needed to segregate students with ‘flu-like’ symptoms; temp sub to help in clinics if flu cases increase
Communication: investigate emergency phone program to notify parents of school closure	Dir of Communication	11-19-09	District initiative to implement district wide automated phone message system .
Communication: monitor district attendance rate and collaborate with administrative staff on limitations of congregate activities and possible school closures	Superintendent	On-going	Monitor surrounding districts’ news releases for flu rates/school closures
Communication: develop plan to distribute school breakfasts & lunches to students during school closures	Director of School Nutrition & Dir of Sp. Programs	10-28-09	Monitor program options for delivery of food service to disadvantaged students
Communication: review crisis plan regarding school deaths	Counselors	12-7-09	Review at counselors’ meeting
Communication: report to school board on flu preparations	SHAC	2-9-2010	SHAC reporting of yearly activities